

FRIENDS OF NIGER PROJECT FUNDING APPLICATION FORM

Purpose

Friends of Niger (FON) Project Committee supports non-governmental organizations providing services that directly benefit the people of Niger. To date grants have generally ranged between 250,000 CFA (\$500) and 500,000 CFA (\$1000) with the exception of a few programs, which were funded at a higher level because they had matching funds, an experienced administrative structure and broad support.

Applications are accepted year round but the proposals will be reviewed at the FON Board quarterly conference call meetings generally scheduled in mid January, April, July and October. To be considered, applicants must complete the FON Projects application Short (3 pages) or Long Form (4 pages for projects over 500,000 CFA).

Funding Guidelines

Applications for FON funding must include all requested information. The FON Projects Committee will work with applicants, if necessary, to ensure all relevant information is included. If desired, request a Long Form for completion.

FON will not fund:

- Political advocacy, litigation activities, political campaigns, attempts to influence legislation in Niger, or visa or other immigration requests aimed at individuals.
- Debt relief for any organization.
- Projects that benefit only one individual or family
- Projects with a religious objective

Applicants Must Submit: either the Short or Long form (depending upon the amount requested) including all of the following:

1. Organization Description
2. Proposal
3. Budget
4. Signature

Grant Application Form

Proposals may be submitted in English or French.

Complete all information and return with all attachments to:

FON Project Committee: projects@friendsofniger.org

Or mail to: Friends of Niger, Projects Committee
PO Box 1999
Brookline MA 02446-0017
USA

SHORT FORM PROPOSAL

I. ORGANIZATION DESCRIPTION: (Please attach if you wish)

Date of Application: _____

Total Amount requested from FON in Dollars OR CFA _____

Name of Contact Person: _____

Legal Name of Organization: _____

Organization Address: _____

Contact Address: _____

Contact phone: _____

Contact email: _____

What is the overall purpose of the organization? Brief statement or Attach as Appendix

II. PROPOSAL

The proposal itself must contain the following information:

Situation/Impact

1. What opportunity, problem, issue or need does your proposal address?
2. What community will benefit from this project?
3. When will the project be implemented and what is the overall time frame? If the project is a continuation of a prior project, please describe.
4. Will there be any charge for those being served by the proposed project? If so, please explain.

5. How are the individuals who are benefiting being identified?
6. Please list the qualifying criteria and indicate who will be responsible for selecting participants.
7. What contribution will the project beneficiaries make (labor, supplies)?
8. What are your plans for continuing the project?

Evaluation

1. We would like you to report back to the FON Project Funds Committee on how the money was spent, what happened and what will be happening as a result of this project.

III. BUDGET:

Please attach your project’s budget. The FON Projects Committee requires a detailed line item budget (quantity, price per item, sub-totals and grand totals) describing all estimated expenditures. Please be as detailed as possible.

Name of Project: _____

Sponsoring Organization: _____

Total Cost of Proposed Project: _____

Amount Requested from FON: _____

Number of individuals who will benefit directly and indirectly from project:: _____

IV. SIGNATURES

FON cannot proceed without your signature and that of a responsible individual for your organization.

Name and signature of the head of the requesting organization:

Name and signature of the responsible individual of the requesting organization:

Grantee warrants that it does not support or conduct, directly or indirectly, violence or terrorist activities of any kind. _____(signature)

LONG FORM PROPOSAL (PROJECTS OVER 500,000 CFA)

I. ORGANIZATION DESCRIPTION: (Please attach if you wish)

Date of Application: _____

Total Amount requested from FON in Dollars OR CFA: _____

Name of Contact Person: _____

Legal Name of Organization: _____

Organization Address: _____

Contact Address: _____

Contact phone: _____

Contact email: _____

A. What is the overall purpose of the organization?

B. What prior experience does the organization have in undertaking the proposed activity?

C. Provide available cost/benefit data and program assessment report.

II. PROPOSAL

The proposal itself must contain the following information:

Situation/Impact

9. What opportunity, problem, issue or need does your proposal address?

10. What community will benefit from this project?

11. When will the project be implemented and what is the overall time frame? If the project is a continuation of a prior project, please describe.
12. Will there be any charge for those being served by the proposed project? If so, please explain.
13. How are the individuals who are benefiting being identified?
14. Please list the qualifying criteria and indicate who will be responsible for selecting participants.
15. What contribution will the project beneficiaries make (labor, supplies)?
16. What are your plans for continuing the project?
17. What impact, if any, will the proposed project have on the environment?
18. What are your long-term strategies for sustaining this effort if FON cannot provide additional funding? Will your organization continue this project?

Evaluation

2. How will you monitor and evaluate your project? Indicators should be specific, measurable, realistic, and time bound.
3. Indicate who will be involved in evaluating this work (staff, board, constituents, community, consultants)?
4. We would like you to report back to the FON Project Funds Committee on how the money was spent, what happened and what will be happening as a result of this project.
5. The FON representative in Niger may review the project and report to the FON Board.

IV. BUDGET:

Please attach your project's budget. The FON Projects Committee requires a detailed line item budget (quantity, price per item, sub-totals and grand totals) describing all estimated expenditures. Please be as detailed as possible.

Name of Project: _____

Sponsoring Organization: _____

Total Cost of Proposed Project: _____

Amount Requested from FON: _____

Number of individuals who will benefit directly and indirectly from project: _____

IV. SIGNATURES

FON cannot proceed without your signature and that of a responsible individual for your organization.

Name and signature of the head of the requesting organization:

Name and signature of the responsible individual of the requesting organization:

Grantee warrants that it does not support or conduct, directly or indirectly, violence or terrorist activities of any kind. _____ (signature)